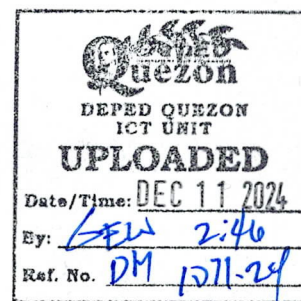




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



10 December 2024

DIVISION MEMORANDUM
DM No. 1071, s. 2024

**PROVISION OF MULTIVITAMINS WITH ZINC, CALMOSEPTINE OINTMENT, AND
HEADLICE TREATMENT SHAMPOO TO SCHOOL-BASED FEEDING PROGRAM
BENEFICIARIES FOR SY 2024-2025**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Elementary School Heads
District and School Property Custodians/ Administrative Officers
Concerned Nurses
All Others Concerned

1. Relevant to the complementary activities of School-Based Feeding Program (SBFP) which includes health appraisal of SBFP beneficiaries, this Office announces the provision of the following:
 - Multivitamins with Zinc (60ml)- vitamin supplementation
 - Calmoseptine ointment- for treatment of minor cuts and scrapes, minor burns and irradiated skin, fistulas, moisture in skin folds, partial-thickness wounds and,
 - Headlice shampoo – for treatment and prevention of head lice and nits to School-Based Feeding Program (SBFP) beneficiaries for SY 2024-2025 through the SBFP Program Support Fund.
2. The said medical supplies shall be **endorsed to the assigned district nurses** who are responsible in the distribution and treatment of common ailments found during health assessment.
3. **All Administrative Officers II/ District Property Custodians** are advised to receive and inspect the delivery of the said medical supplies per Drop Off Point (DOP) anytime in January 2025.

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321

DepEdTayoQuezon www.depedquezon.com

quezon@deped.gov.ph



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

4. Please coordinate with the **SDO Supply Section** thru **Ms. Michelle de Mesa** concerning the Inspection and Acceptance Receipts (IAR) and Inventory Custodian Slip (ICS) for signature during the actual delivery of each items.
5. Kindly see the attached Enclosure for the distribution list.
6. Travel and incidental expenses relative to this activity shall be charged to SBFP PSF for School Health personnel, School Maintenance and Other Operating Expenses (MOOE) or local funds for AO/Property Custodian, subject to the usual accounting and auditing procedures.
7. Immediate dissemination of and strict compliance with the Memorandum is highly desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

shs/mtma/12/10/2024

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



DepEdTayoQuezon



www.depedquezon.com



quezon@deped.gov.p



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Enclosure to DM No. 1071, s. 2024

DISTRIBUTION LIST

Item Description: Multivitamins with Zinc (60ML/bottle),
Calmoseptine ointment (3.5G/sachet), and
Headlice treatment with conditioner (10ML/ sachet)

District		Drop-off Point	Vitamins	Calmoseptine	Headlice Treatment
1st District	Clinic	School Division Office		56	180
	Lucban		364	34	195
	Mauban North		396	34	195
	Mauban South		370	34	195
	Pagbilao 1		350	34	195
	Pagbilao 2		490	34	195
	Sampaloc		247	34	195
2nd District	Candelaria East		1269	34	195
	Candelaria West		562	34	195
	Dolores		556	34	195
	San Antonio		385	34	195
	Sariaya East		780	34	195
	Sariaya West		956	34	195
	Tiaong 1		685	34	195
Tiaong 2	470		34	195	
3rd District	Agdangan		218	34	195
	Padre Burgos		487	34	195
Sub-total			8585	600	3300
1st District	Burdeos	Real Sub-office	710	34	195
	Gen. Nakar 1		513	34	195
	Gen. Nakar 2		528	34	195
	Infanta		705	34	195
	Jomalig		168	34	195
	Panukulan		363	34	195
	Patnanungan		140	34	195
	Polillo		560	34	195
	Real		700	34	195
Sub-total			4387	306	1755
3rd District	Pitogo	Gumaca Sub-office	462	34	195
	Unisan		556	34	195

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



DepEdTayoQuezon



www.depedquezon.com.



quezon@deped.gov.p



Republic of the Philippines
Department of Education
 Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

4th District	Calauag West	Gumaca Sub-office	882	34	195
	Guinayangan North		387	34	195
	Guinayangan South		500	34	195
	Gumaca East		692	34	195
	Gumaca West		554	34	195
	Lopez East		934	34	195
	Lopez West		830	34	195
	Quezon		312	34	195
	Tagkayan 1		612	34	195
	Tagkayan 2		580	34	195
Sub-total			7964	442	2535
3rd District	Buenavista 1	Catanauan Sub-office	577	34	195
	Buenavista 2		440	34	195
	Catanauan 1		534	34	195
	Catanauan 2		549	34	195
	Gen. Luna		549	34	195
	Macalelon		624	34	195
	Mulanay 1		408	34	195
	Mulanay 2		378	34	195
	San Andres		625	34	195
	San Francisco 1		715	34	195
	San Francisco 2		597	34	195
	San Narciso 1		471	34	195
	San Narciso 2		322	34	195
	Sub-total			6789	442
4th District	Alabat	Atimonan Central School	245	34	195
	Atimonan 1		460	34	195
	Atimonan 2		328	34	195
	Perez		190	34	195
	Plaridel		112	34	195
	Sub-total			1335	170
TOT			29060	1960	11100

Prepared by:


MARIE ANTOINETTE A. TESALONA, MD
 Division Medical Officer III

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321



DepEdTayoQuezon



www.depedquezon.com



quezon@deped.gov.p